2009 Kansas Child Care Health Consultant Training: Expanding the Role of Public Health Nurses through Child Care Health Consultation Pilot Project

Training Facilitator: Brenda Nickel, Child and School Nurse Consultant
Bureau of Family Health, Kansas Department of Health and Environment

This training is funded by the Kansas Department of Health and Environment, Bureau of Family Health through the Child Care-Community Integrated Services Systems (CISS) and Health Resources and Services Administration (HRSA) – State Early Childhood Comprehensive Systems (ECCS) Grant #H25MC00234.

SPONSORS:
- Emporia Child Care Inc.
- Kansas Department of Health and Environment, Bureau of Family Health
- KS-TRAIN Kansas Department of Health and Environment
- National Training Institute, University of North Carolina – Chapel Hill
- Washington State Department of Health
- Wichita State University, Office of University Conferences
**TRAINING FORMAT**

On-site Training: February 23 – 27, 2009, Emporia State University, Emporia
On-line Course Work: March 1 – May 22, 2009, KS-TRAIN Distance Learning
On-site Training: May 28 – 29, 2009, Wichita State University, Wichita

**TRAINING DESCRIPTION AND COURSE OVERVIEW**

Health and safety information provided by a health care professional in a child care center can assist child care center staff in providing safe and healthy care to children, as well as supporting the health of staff. In addition, families can be linked to community-based services that include a medical home, dental home, social and educational services. Expanding the role of registered nurses practicing in public health as health advisors to child care providers will enhance the Kansas Early Childhood Comprehensive Systems Plan [http://www.keccs.org/](http://www.keccs.org/) that addresses quality child care and access to health insurance and medical homes for the early childhood population.

This training is a 14 week continuing education course comprised of preparation, on-site and distance learning components. Materials are designed to utilize a variety of instructional methods including face-to-face, group work and independent study, and online course work through KS-TRAIN [https://ks.train.org/DesktopShell.aspx](https://ks.train.org/DesktopShell.aspx)

The Kansas Child Care Health Consultant (CCHC) training consists of four components:

1. **Preparation**
   Participants will receive a preparation packet by mail and should complete the preparatory reading and assignments prior to the initial on-site training.

2. **On-site**
   With the initial face-to-face training, participants will have an opportunity to learn from experts in the field on child health and child care, develop skills to assist with on-line learning, capstone projects, and child care health consultation. The final two days of face-to-face training will provide participants with additional training on developmental and social-emotional screening, as well as an opportunity to share capstone projects. The training culminates with presentation of certificates for successful completion of the course work.

3. **Distance Learning**
   Following the initial on-site component, participants complete an additional 12 weeks of distance learning using on-line NTI curriculum presented through a secure distance learning venue, KS-TRAIN, that allows participants to complete monthly course work at their own pace within a specific timeline for each month.

4. **Capstone**
   Participants work on this component during all portions of the training. The Capstone experience consolidates what participants have learned about curriculum development and training, and observation and consultation skills. Participants will have an opportunity to share their project during the final on-site training.

**TARGET AUDIENCE**

- Public health registered nurses practicing in local health departments serving child care programs / centers / homes.

- School registered nurses serving Pre-K, Early Childhood, or community child care programs / centers / homes.
Criteria considered for admission to the Kansas CCHC training are:

1. Active as a professional registered nurse working in child health programs.
2. Experience in or with out-of-home child care.
3. Commitment to fulfill training requirements.
4. Commitment to child care health consultation and follow-up for one year post-training.

Rationale for Target Audience:
Expand the role of public health registered nurses through child care health consultation. CCHCs need to be a health professional with pediatric, public health, infectious disease, health education, school health, and / or maternal-child expertise.

TRAINING COST
30 public health nurses will be selected for Child Care Health Consultant (CCHC) training.

This training is funded by the Kansas Department of Health and Environment, Bureau of Family Health through the Child Care-Community Integrated Services Systems (CISS) and Health Resources and Services Administration (HRSA) – State Early Childhood Comprehensive Systems (ECCS) Grant #H25MC00234.

Each participant’s registration fee will be subsidized through the State ECCS grant in the amount of $1,200.00. Registration includes course materials, breakfast, lunch, all breaks, and nursing contact hours. Applications for training will be accepted through January 23, 2009. Class size is limited. Participants are responsible for costs associated with travel outside of the training day.

Cancellations and Refunds: If individuals register, but do not attend the class or do not complete all components of the training, their agency will be billed the full cost of this training. For cancellations prior to Friday, February 13 there will be no penalty.

Participants make application for training (see pages 15-18) and commit to completion of the training and one year follow-up for evaluation of project. Participants will receive printed resources, training, on-site meals and continuing education funded by the ECCS Grant.

LODGING
Attendees are responsible for reserving and paying for their own lodging and evening meal expenses.

Emporia
A block of sleeping rooms has been reserved at the Holiday Inn Express, 2921 West 18th Avenue, Emporia Kansas at the special rate of $73.00 per night plus tax. The hotel is located approximately 2 miles from campus. Room’s amenities include a refrigerator and microwave. For reservations call (620) 341-9393. Please mention that you are with the Childcare Health Consultation Training in order to receive the discounted room rate.
Wichita
A block of sleeping rooms has been reserved at the Courtyard by Marriott, 2975 N. Webb Road at the special rate of $86.00 per night plus tax. The hotel is located approximately 2 miles from the WSU Hughes Metropolitan Complex. For reservations call (316) 636-4600. Please mention that you are with the Childcare Health Consultation Training in order to receive the discounted room rate.

COURSE GOALS AND LEARNING OBJECTIVES
The Kansas CCHC training uses the National Training Institute (NTI) for Child Care Health Consultants program that is designed to prepare CCHCs to meet the following goals through a knowledge base of child care health consultation and development of skills related to the role (adapted from CFOC standard 1.041: Knowledge and Skills of Child Care Health Consultants). Learning objectives are listed below for the two components of CCHC training followed by module learning objectives.

Curriculum Development and Training learning objectives:
Participants will:
1. Assess child care providers’ and parents/guardians’ needs for health and safety training
2. Plan, implement, and evaluate curriculum developed to meet training needs of child care providers and parents/guardians
3. Teach child care providers and parents/guardians about health and safety issues

Observation and Consultation learning objectives:
Participants will:
1. Conduct on-site observations of the child care environment
2. Provide on-site, telephone, and e-mail consultation to child care providers to address their health and safety needs
3. Improve cross-cultural awareness and communication skills in the child care setting
4. Assess and develop child care policies relating to health and safety
5. Advocate for the promotion of health and safety in the child care setting
6. Integrate health education into child care
7. Provide referrals to community resources
8. Promote the medical home model in the child care setting

Capstone Component:
The Capstone is an opportunity for participants to consolidate what they have learned in the two main skill areas emphasized throughout NTI’s course (curriculum development and training and observation and consultation) and to apply the knowledge and skills learned to real-world situations. The Capstone has two parts:

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1. The **curriculum development and training** part requires participants to:
   - Select an audience and a setting (e.g., child care health consultants participating in a regional training; staff at a local child care center) for a training session you will develop and present.
   - Complete assignments which will walk you through the stages of developing the training session. Conduct the training session.
   - Send facilitator the evaluation information about the training session you presented.

2. The **observation and consultation** part requires participants to:
   - Select a child care facility that will be used for the observation and consultation assignments
   - Complete an Infant Toddler Environmental Rating Scales-Revised (ITERS-R) or Early Childhood Environmental Rating Scales – Revised (ECERS-R) observation
   - Submit the ITERS-R or ECERS-R profile and score sheet to facilitator
   - Prepare a post-observation letter for the child care provider/director
   - Consult with the child care provider/director about the observation
   - Ensure that training facilitator receives feedback from the child care provider/director on the ITERS-R observation and consultation

**ON-SITE GUEST PRESENTATION DESCRIPTIONS / LEARNING OBJECTIVES:**

- **Overview and Quality in the Field of Child Care – Deb Crowl, Director, Emporia Child Care, Inc.**
  Quality child care encompasses not only safe and healthy environments and settings, but provides learning activities that support and promote the social-emotional needs of the children and work in partnership with families. Learning objectives:
  1. Describe characteristics of quality child care
  2. Identify factors impacting early learning
  3. Discuss the role of CCHCs and other professionals in assisting child care providers and families.

- **Child Care Licensing and Registration Overview – Kansas Department of Health and Environment, Child Care Licensing and Registration Program Staff**
  A core function of public health is to protect vulnerable populations. The purpose of the regulation of child care facilities and homes is to provide regulatory safeguards that reduce the risk of predictable harm to children who are cared for in out of home settings. Public regulation represents a foundational level of protection for all children and provides a consumer protection function for families and the public.
  1. Describe the purpose of child care licensing and registration
  2. Identify program regulations that help assure health and safety of children in child care
  3. Explain importance of regulatory safeguards in child care
  4. Discuss regulation of child care
Safe Slumber: Reducing the Risk of SIDS in the Child Care Settings – Christy Schunn, L.S.C.S.W.

According to the Kansas Department of Health and Environment, 14 Kansas children died in regulated childcare in 2007. Twelve of these deaths were to infants between 1 and 8 months of age in private day care homes who were found unresponsive while napping. Risk factors for SIDS, including placing infants on the stomachs to sleep, inappropriate sleeping surfaces, and lack of supervision were found. Strategies for reducing the risk of SIDS for children in child care will be discussed.

1. Define what SIDS is and what it is not
2. Discuss SIDS Statistics in Kansas
3. Reduce the risk of Sudden Infant Death Syndrome
4. Train and educate the greater community to reduce SIDS
5. Identify protocol to report SIDS cases to the SIDS Network

Injury Prevention in Child Care: Outdoor Learning Environments and Playground Safety Training and Practicum – Mike O’Bryan, Environmental Compliance and Safety Coordinator

Using a PowerPoint presentation titled Playground Safety and Maintenance, you will become familiar with the guidelines offered in the Public Playground Safety Handbook to assist in Injury Prevention in Child Care. After the presentation, participants will have an opportunity to practice the inspection and documentation of any deficiencies in a playground using this information. Participants will:

1. Assess the outdoor environment for safety risks that pose a threat to the health and safety of children. List hazards most common to playground structures and the most common injuries incurred for each type of hazard
2. Describe playground safety and supervision recommendations
3. Describe age-appropriate playground areas and structures based on typical child development
4. Assess outdoor play areas and structures using checklists and provide detailed recommendations for problems identified

The Role of the Child Care Consultant: Putting it all Together – Greta McFarland, M.D., FAAP

Through a series of scenarios, the participants will explore how to apply their knowledge to real situations with the child care providers they serve. Topics to be discussed and learning objectives:

1. Demonstrate how to approach problems presented by the child care provider in terms of analysis of the child’s physical, emotional, and cognitive capabilities and needs, and environmental concerns
2. Describe coordination with local resources to augment the Medical Home concept
3. Identify strategies to assist Children with Special Health Care Needs (physical, emotional, and cognitive conditions, including obesity, respiratory, gross motor, neurologic conditions, ADHD, autism, learning disabilities, abuse victims, etc.)
4. Discuss medication issues for the Child Care Provider, and ways to provide this information
5. Identify components of infection management in child care settings
• **Developmental and Social-Emotional Screening – Pam Shaw, M.D.**
Assuring Better Child Health and Development (ABCD) is an initiative to promote broader use of standardized developmental screening utilizing reliable and valid screening instruments. Participants will be able to:
   1. Identify the purpose of developmental and social emotional screening and early intervention
   2. Define social and emotional (S/E) development
   3. Use tools to screen for developmental delays and social emotional problems
   4. Implement referral procedures for children who fail or pass but exhibit potential development concerns
   5. Employ parent/caregiver education materials
   6. Implement efficient office procedures for screening, billing and referrals

• **Mandated Reporter Training – Kelly Hayes, M.A., Kansas Children’s Service League, Wichita, Kansas**
Kansas Law states that most professionals who work with children are “mandated reporters”, meaning they are required by law to report suspicion of child abuse or neglect. Learning objectives for this training:
   1. Review and define characteristics of abuse and neglect
   2. Identify situations that may be abuse and require further evaluation
   3. Explain the role of the mandated reporter

**ON-LINE DISTANCE LEARNING MODULES**

• **Field of Childcare learning objectives:**
Participants will:
   1. Summarize critical aspects of out-of-home child care, including key historical trends
   2. Identify key considerations of parents looking for child care
   3. Describe the different types of child care options available to parents
   4. Identify regulations and key resources in their state and be able to compare these regulations against national guidelines and standards

• **Injury Prevention in Child Care and Emergency Preparedness learning objectives:**
Participants will:
   1. Identify common injury risks and prevention strategies to reduce injuries
   2. Describe how to provide a safe play environment for children
   3. Describe measures to reduce the risk of SIDS in child care settings
   4. List common emergencies and describe preparedness activities, resources, and strategies for child care centers to employ to reduce injury in emergencies and to respond to children’s needs after a crisis
   5. Demonstrate knowledge of emergency preparedness through a case scenario

• **Caring for Children’s Oral Health learning objectives:**
Participants will:
1. Describe early childhood stages of oral development
2. Explain major oral health problems and key prevention strategies for oral disease and infections
3. Describe factors to consider in meeting oral health needs of children with special needs
4. Identify oral health education needs of children, child care providers, and parents
5. Know national, state, and local resources on oral health and how to make referrals to these resources

1. **Environmental Health learning objectives:**
   Participants will:
   1. Describe why children are uniquely vulnerable to environmental hazards
   2. Identify the leading environmental health risks to children and describe the effects of exposure to environmental hazards on children’s health
   3. List ways to prevent and manage exposure to environmental hazards identifying preventive actions and resources in the child care setting
   4. Describe how child care health consultants can promote a healthy child care environment through program policy, health education and community advocacy
   5. Demonstrate knowledge of how to respond to an environmental hazard exposure through a case scenario

• **Nutrition/Physical Activity in Child Care learning objectives:**
   Participants will:
   1. Describe nutritional needs for healthy growth and development in infants and children
   2. Describe good institutional food management practices including safe selection, storage, and preparation of food; cleaning and sanitizing; and hand washing
   3. Describe how child care providers can protect and support breastfeeding for infants in their care
   4. Evaluate child care menus, considering age and development of children, nutritional hours children are on site, and the Child and Adult Care Food Program (CACFP) requirements
   5. Describe ways to provide a safe and pleasant physical and emotional environment at mealtime
   6. List strategies to promote lifelong healthy eating habits and physical activity in children

• **Infectious Diseases in Child Care Settings learning objectives:**
   Participants will:
   1. Identify the types of infectious diseases documented in child care facilities and describe patterns of occurrence of infectious disease in child care facilities
   2. Identify factors that facilitate transmission of infectious diseases and modes of transmission most prevalent in child care facilities, including consequences of increased incidence of disease
   3. Identify preventive measures, including immunizations, to reduce the spread of infectious disease in child care facilities
4. Develop policies addressing how to prevent the spread of infectious disease in child care facilities, including criteria for when to exclude sick children from the facility
5. Locate and describe resources to address outbreaks of disease, including Pandemic Flu
6. Review disease control regulations in Kansas and the reportable disease process

• **Caring for Children Who are Maltreated learning objectives:**

Participants will:
1. Describe the national trends in the incidence of child maltreatment
2. Name the four types of child maltreatment and give examples of each
3. Describe the common indicators of child maltreatment
4. Identify both chronic and situational factors leading to child maltreatment
5. Discuss the role of child care providers in reporting child maltreatment
6. Identify possible protective factors of child maltreatment
7. Demonstrate knowledge of assessing for child maltreatment and reporting in Kansas through a case scenario

• **Caring for the Health and Safety of Child Care Staff learning objectives:**

Participants will:
1. Explain major occupational hazards in child care
2. Describe measures to prevent and manage occupational hazards
3. Locate resources to assist programs to develop and implement staff health and safety policies in accordance with OSHA regulations and the CFOC standards
4. Identify opportunities to promote staff health through nutrition and physical activity
5. Demonstrate knowledge of occupational risks to child care staff and accessing staff health and safety resources through a case scenario

• **Caring for Children Who are Ill or Temporarily Disabled learning objectives:**

Participants will:
1. Describe the general and specific guidelines for exclusion
2. Describe types of care arrangements available to parents/guardians of children who are ill or temporarily disabled comparing advantages and disadvantages
3. Discuss what topics should be included in policies related to the exclusion of children who are ill or temporarily disabled
4. Describe the difficulties faced by parents/guardians, child care providers and health care providers with respect to children who are ill or temporarily disabled
5. Describe some specific ways to improve communication among parents/guardians, child care providers, and health care providers in order to reduce friction over conflicting needs

ON-SITE TRAINING: EMPORIA STATE UNIVERSITY
February 23-27, 8:00 a.m. - 4:30 p.m.
Note: February 23 Registration 7:15 a.m. – 8:00 a.m.

Memorial Union Flint Hills Conference Room
12th and Commercial
Emporia, Kansas 66801
Directions:
&2c=Emporia&2s=KS&2z=66801&2y=US&cid=lfddlink

PLAYGROUND SAFETY INSPECTION PRACTICUM SITE
Peter Pan Park, W Randolph, Emporia
&2c=Emporia&2s=KS&2z=66801&2y=US&cid=lfddlink

ENVIRONMENTAL RATING SCALES OBSERVATION / PRACTICUM SITE
Emporia Child Care, Inc. Centers II and III

Emporia Child Care, Inc. is a non-profit United Way Agency that has been in operation since 1971 and is accredited through the National Association for the Education of Young Children (NAEYC). The three Centers serve children ages two weeks to six years of age on a first come first served basis. Educational activities such as language, art, math, P.E., science, and learning self help skills are going on throughout the day. Emporia Child Care, a family-focused year-round program designed to meet each child’s developmental needs, is dedicated to nurturing and educating children and their parents.

BREAKS SCHEDULED DAILY
Morning Breaks – 9:45 – 10:00 a.m.
Lunch Breaks – noon – 1:00 p.m.
Afternoon Breaks – 2:30 – 2:45 p.m.

Monday, February 23 Agenda
- 7:00 – 8:00 a.m. Registration
- Welcome / Introductions - Brenda Nickel
  - Course Goals and Overview
  - Learning Resources
- “Building Better Child Care Through Health Consultation” - NTI Video
- Quality in the Field of Child Care – Deb Crowl, Director, Emporia Child Care, Inc.
- Child Care in Kansas – KDHE Child Care Licensing and Registration
- Building Consultation Skills: Curriculum Development - Brenda Nickel
- Introduction to Quality in Child Care and How to Measure It: The Environment Rating Scales – Brenda Nickel

Tuesday, February 24 Agenda
• Quality in Child Care and How to Measure It: The Environment Rating Scales – Brenda Nickel
• Outdoor Learning Environments – Brenda Nickel
• Injury Prevention in Childcare: Playground Safety Training and Practicum - Mike O’Bryan, Environmental Specialist / Compliance Safety Coordinator
  • Practicum: Emporia Peter Pan Park, West Randolph Avenue
• Video Practice: Quality in Child Care and How to Measure It: The Environment Rating Scales – Brenda Nickel
• Environmental Rating Scales Practicum Preparation - Brenda Nickel

Wednesday, February 25 Agenda
• Travel to child care centers for practicum
• 3-Hour Environmental Rating Scales Practicum, Emporia Child Care, Inc. Observation / Practicum sites:
  • ECERS-R Practicum Center II – 2011 W 12th Avenue (620) 343-1738
  • ITERS-R Practicum Center III – 420 W 15th Avenue (620) 343-2888
• Environmental Rating Scales Practicum Debriefing - Brenda Nickel and Deb Crowl

Thursday, February 26 Agenda
• Building Consultation Skills: Cultural Competence and Communication Skills - Brenda Nickel
• Safe Slumber: Reducing the Risk of SIDS in the Child Care Settings – Christy Schunn, M.S.W.
• Building Consultation Skills: Policy Development – Brenda Nickel
• Building Consultation Skills: Advocacy- Brenda Nickel
• Building Consultation Skills: Health Education – Brenda Nickel

Friday, February 27 Agenda
• Building Consultation Skills: Resources, Referrals and The Medical Home – Brenda Nickel
• Caring for Children with Special Needs: NTI Video: “One of the Family” – Brenda Nickel
• The Role of the Child Care Consultant: Putting it all Together – Greta McFarland, M.D., FAAP
• On-line Distance Learning: Ready, Set, Go! – Brenda Nickel
• Questions, Answers, and Evaluation – Brenda Nickel
• Adjourn

ON-LINE DISTANCE LEARNING CURRICULUM
Throughout the distance learning portion of the training, you will read modules on specific health and safety topics. There will be pre and post-tests given for each module. Successful completion of the post-test at the end of each module is required.

There will be a variety of case scenarios that will present issues and concepts related to a corresponding training module. Your responses to each of the scenarios should be based on information in the corresponding modules as well as your knowledge of consultation skills such as policy development, advocacy, health education, cultural competency, and
government and community resources gained from the CCHC training. Instructions for each module are included in the on-line course via KS-Train.

March:
- Emergency Preparedness / Case Scenario
- Caring for Children’s Oral Health – “Healthy Smiles Through Child Care Health Consultation” On-line Course
- Environmental Health / Case Scenario
- Curriculum Development and Training: “Planning your Training Session” Due

April:
- Nutrition/Physical Activity in Child Care
- Infectious Diseases in Child Care Settings
- Caring for Children Who are Maltreated / Case Scenario

May:
- Caring for the Health and Safety of Child Care Staff / Case Scenario
- Caring for Children Who are Ill or Temporarily Disabled
- Curriculum Development and Training: “Implementing and Evaluating Your Training Session”
- Observation and Consultation: Child Care Center Observation and Consultation Assignment Due

ON-SITE TRAINING: WICHITA STATE UNIVERSITY
May 28-29, 8:00 a.m. to 4:30 p.m.
Note: May 28 Registration 7:30 a.m. – 8:00 a.m.

Hughes Metropolitan Complex
5015 East 29th Street North
Wichita, Kansas 67220
Directions:

BREAKS SCHEDULED DAILY
Morning Breaks – 9:45 – 10:00 a.m.
Lunch Breaks – noon – 1:00 p.m.
Afternoon Breaks – 2:30 – 2:45 p.m.

Thursday, May 28 Agenda
- Registration
- Welcome back!
- The Kansas Nurse Practice Act: Considerations for Child Care Health Consultants – Brenda Nickel
- Partnering with Medical Homes: Health Care Plans for Children in Child Care – Brenda Nickel
- Mental Health / ABCD Developmental and Social-emotional Screening – Pam Shaw, M.D.
- Child Abuse and Neglect Recognition and Reporting – Kelly Hayes, M.A.
- Mental Health in the Child Care Setting: Supporting Social and Emotional Development – Brenda Nickel, Facilitator
Friday, May 29 Agenda

- Capstone Presentations by Participants
- Presentation of Certificates
- Questions, Answers, and Evaluations

NURSING CONTACT HOURS / CEU CREDIT

Upon successful completion of the course, nurses will earn Continuing Education Units (CEUs). Each nurse who completes the course will earn to be determined by WSU / KSBN. Please contact Kimberly Moore at kimberly.moore@wichita.edu with any questions about CEUs.

PRESENTERS:

Deb Crowl, Director, Emporia Child Care, Inc.
Ms. Crowl oversees the operations of three centers as the Director of Emporia Child Care, Inc. that serves children 2 weeks of age up to 6 years of age. Ms. Crowl is actively involved in the Kansas Association for the Education of Young Children holding a position on the Board as Parliamentarian/Midwest Representative. In addition, she serves on the Emporia State University School Leadership Center and supervises practicum / observation activities of students from Emporia State University’s education and nursing programs. In addition, Ms. Crowl is a member of Emporia’s Healthier Community Alliance and the Lyon County Early Childhood Task Force. As an expert in early childhood and quality child care, Ms. Crowl has provided testimony to the Kansas legislature on child care regulations and practice. Ms. Crowl has presented both at State conferences and nationally at the National Association for the Education of Young Children on topics pertinent to early childhood, early learning and the field of child care.

Mike O’Bryan, Environmental Compliance and Safety Coordinator, Southeast Kansas Greenbush Education Center, Girard, Kansas
Each year, over 60,000 American children are seriously injured on school playgrounds. Mr. O’Bryan and his office helps member school districts comply with EPA, OSHA, KDHE and KDHR regulations and in keeping the schools a safe place to learn and to work. The Greenbush Service Center offers playground inspections using the Public Playground Safety Handbook by The U.S. Consumer Product Safety Commission guidelines.

Christy Schunn, L.S.C.S.W., Executive Director, SIDS Network of Kansas, Wichita, Kansas
Ms. Schunn earned her Bachelor of Science degree in Social Work from Bethel College in North Newton, Kansas in 1992 and received her Master’s in Social Work with an emphasis in Medical Social Work at the University of Kansas in Lawrence in 1994. Ms. Schunn is a member of the National Association of Social Workers, the
National Association of SIDS and Infant Mortality Programs and the Kansas Perinatal Bereavement Association and serves on the National Board of Directors of the Association of SIDS and Infant Mortality Programs. She currently provides counseling to grieving families, caregivers and friends, conducts professional development trainings for first responders, health care providers and the greater community and provides risk reduction materials for parents, family members, child care providers and health professionals across the state of Kansas. Ms. Schunn has developed and implemented the Six Steps to Safety public education program in coordination with the Healthy Start Home Visitor Program. This program has evolved into education for health professionals, parents, caregivers and out of home child care providers in all regions of the state. Ms. Schunn has also worked with first responders across the state to provide education on Sudden Infant Death Investigation Training developed by the Centers for Disease Control in Atlanta, Georgia.

**Greta McFarland, M.D., FAAP, Pediatrician, Ashley Clinic, Chanute, Kansas**

Dr. McFarland is a board certified pediatrician, who has practiced general pediatrics at the Ashley Clinic in Chanute, Kansas for over 22 years. She has been interested in Child Care issues for several years and has taught Child Development classes through Neosho County Community College, as well as working with local and state agencies (such as regional resource & referral agencies, Head Start, the Kansas 31st Judicial District) on child care issues. Dr. McFarland has been active with the Kansas Chapter of the American Academy of Pediatrics, (KAAP), serving as President from 1994-1996, and functioning as instructor for several KAAP initiatives, including a reading program for physicians to provide books to children during well child visits (TAP TAM), and providing education on immunization improvements for primary care practices (MOBI). She has provided weekly educational radio offerings on several radio stations for 14 years.

**Dr. Pam Shaw, M.D., Professor and Chief, Division of Ambulatory Pediatrics and Vice-Chair for Education, University of Kansas School of Medicine – Kansas City**

Dr. Pam Shaw is a Professor of Pediatrics at the University of Kansas Medical Center. Her duties include Vice-Chair for Education for the department of Pediatrics. For the university, she is the Director of the Phase II or year 3-4 curriculum and the interim medical director of the Neis clinical skills lab. Dr. Shaw has been active in service to the hospital and (Kansas University Physicians, Inc. (KUPI) and has served on the Medical records committee, the Pharmacy and Therapeutics committee and is currently serving on the Managed Care committee for the last 8 years. She is the medical director of the full term nursery. Her undergraduate degree was in Human Biology at the University of Kansas. She attended medical school and did her pediatric residency at the University of Kansas in Kansas City, Kansas. After experiencing private practice, she returned to the University of Kansas in 1990.

**Kelly Hayes, M.A., Training Director, Kansas Children's Service League, Wichita, Kansas**

Ms. Hayes has been with Kansas Children’s Service League for over 9 years including 6 years as a Healthy Families Supervisor working with families at risk for child abuse and neglect. Kelly has
worked with the training programs for the last three years, providing mandated reporter
training, Healthy Families Family Support Worker training, and instructing a variety of
on-line courses for early childhood professionals. Kelly also volunteers with her church
in Wichita to coordinate the children’s ministry and has worked previously as a Director
of Children’s and Youth Ministries.

APPLICATION PROCESS FOR TRAINING AND TRAINING COMMITMENTS

1. Application Contract and Application Form are due by January 23, 2009.
   Those interested are to immediately fax a completed Application Form and
   Application Contract to (785-296-4166) to the attention of:

   Brenda J. Nickel, RN, BSN
   Child and School Health Consultant
   Bureau of Family Health
   Children and Families Section
   Kansas Dept. of Health and Environment
   1000 SW Jackson, Suite 220
   Topeka, Kansas 66612
   Telephone (785)296-7433

2. The training facilitator will review your Application Form and Application
   Contract when received. You will be contacted if there are questions. Once
   approved, you will be informed of the decision by email by January 30, 2009.

3. After notification of acceptance of application for training, applicants must
   register on KS-Train at https://ks.train.org/DesktopShell.aspx by February 6,
   2009 or your application will be null and void.

4. Pre-training preparation materials will be sent out to participants via email after
   registration is made on KS-Train.

5. Preparation assignments completed by February 20, 2009 to be brought to on-
   site training.

6. On-site training in Emporia, Kansas to be conducted from 8:30 a.m. Monday,
   February 23 to 4:00 p.m. on Friday, February 27, 2009.

7. Additional distance learning activities and assignments to be completed from

8. On-site training in Wichita, Kansas to be conducted from 8:30 a.m. Thursday,
   May 28 to 4:00 p.m. May 29, 2009.

While completing the Application Form and Application Contract please consider two
things. One is to realize the importance of participating in the on-site and online
components in entirety. In addition, you must not arrive late for the on-site portion or
leave early. Only those able to comply will be invited to participate.
**Kansas Child Care Health Consultation Application and Contract Form 2009**

<table>
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<tr>
<th>Name as it Appears on Nursing License</th>
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<table>
<thead>
<tr>
<th>Kansas Nursing License #</th>
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<table>
<thead>
<tr>
<th>Name you go by</th>
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<table>
<thead>
<tr>
<th>Employer</th>
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<table>
<thead>
<tr>
<th>Job Title</th>
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<table>
<thead>
<tr>
<th>Responsibilities</th>
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<table>
<thead>
<tr>
<th>Office Phone (Area Code)</th>
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<table>
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<tr>
<th>Email Address</th>
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**Highest degree attained: (circle only one)**

- Associate
- Bachelor
- Master
- Doctorate
- Post-Doctorate
- Other ______________

Certifications: __________________________________________________________________

**Professional Experience (start with most recent excluding present position)**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Position</th>
<th>Responsibilities</th>
<th>Dates</th>
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<table>
<thead>
<tr>
<th>Training Skills:</th>
<th>1. Do you have any prior experience in face-to-face training of health or child care professionals? (circle only one)</th>
<th>Yes</th>
<th>No</th>
</tr>
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<tr>
<td></td>
<td>2. If Yes, how many years? (circle only one)</td>
<td>0-4</td>
<td>5-9</td>
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<tr>
<th>Applicant’s Signature</th>
<th>Date</th>
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The Kansas Child Care Health Consultant training is an exciting, rigorous 14 week continuing education course. Applicants are advised that there is a significant amount of work involved in the program. Some work is technical in nature due to the on-line learning component and applicants are advised to have workplace technical assistance available.

**Applicant Section (to be completed by the applicant)**

Participant Information: Please read carefully:

1. Kansas CCHC training is a continuing education activity through the Kansas Department of Health and Environment sponsored by the Maternal and Child Health Program through the Child Care-Community Integrated Services Systems (CISS) and Health Resources and Services Administration (HRSA) – State Early Childhood Comprehensive Systems (ECCS) Grant #H25MC00234.

2. Nursing contact hours will be applied for and awarded based upon satisfactory completion of distance learning and face-to-face sessions, assessments, and assignments.

3. The distance-learning platform is KS-Train and with sequential completion of modules by designated dates.

4. Materials are designed to utilize a variety of instructional methods including face-to-face, group and independent study, and online coursework.

5. A facilitator is utilized throughout the program to enhance the learning experience.

6. Evidenced-based study modules have been copyrighted by the National Training Institute which has given permission for their use in this training.

Participant Responsibility: Please initial beside each item to indicate your understanding and/or acceptance:

7. KDHE expects each participant to devote sufficient time to complete the course thoroughly, competently, and accurately with the support of his/her employer.

8. Criteria considered for admission to the Kansas CCHC training are:
   - Active as a professional registered nurse working in child health programs.
   - Experience in or with out-of-home child care.
   - Commitment to fulfill training requirements.
   - Commitment to child care health consultation and follow-up for one year post-training.

9. All copyrighted materials are consistent in format and content.

10. The training content and NTI materials are intended to be replicated for use in local trainings if desired by the CCHC.

11. Supplemental content communities can be added to NTI materials so that they contain information specific to a trainer’s geographic area.
11. Access to a computer for the distance-learning component and email correspondence is essential.

**Supervisor Section (To be completed by the applicant’s supervisor).**

Describe what qualifications the applicant has that make him/her your candidate for the training:

How will attending the Kansas Child Care Health Consultant training benefit your county or region?

Considering that the training will take approximately 8 hours per week for 12 weeks plus 7 days of on-site training, how will the applicant be released to complete the training?

**Requirements of Training:**

1. Read, understand and commit to requirements of the Application Contract.
2. Submit completed registration by **January 23, 2009**.
3. Complete preparation, on-site, and distance learning components in entirety and within time period given.
4. If individuals register, but do not attend the class or do not complete all components of the training, their agency will be billed the full cost of this training after the cancellation date of February 13, 2009. All components of training must be completed to receive nursing contact hours. No partial credit will be awarded.
5. Provide CCHC services to child care providers in community and participate in an evaluation component with KDHE to determine outcomes / benefits to providers.

**STATEMENT OF INTENT:**

I hereby guarantee my commitment to complete the Kansas Child Care Health Consultant training program within the specified time allotted for the training.

________________________________________________________________________________________
Applicant’s Signature                          Date                          Supervisor’s Signature                  Date

*The Kansas Child Care Health Consultant training through the Kansas Department of Health and Environment does not permit discrimination of applicants on the basis of race, color, sex, national origin, religion, creed, age, sexual orientation, veteran status or disability.*